

Lesson Policy

Please read this document thoroughly and ask questions if needed.

Lesson Time & Date

Your lesson time is secured for your arranged time slot. Lessons occur weekly on your regularly scheduled day.

Holidays

If your regularly scheduled lesson falls on a holiday, I won't reschedule a lesson for that date. I will discuss holiday schedules individually, but I always take a week off for Thanksgiving and two weeks off around Christmas/New Year's.

Cancellations

The flat monthly tuition assumes 44 lessons per year. This allows for 8 weeks of missed lessons during the year for holidays, snow days, sickness, and scheduling conflicts. This helps to keep rescheduling to a minimum.

If I have to cancel a lesson, I will reschedule or make up the time by doing a couple of longer lessons when it's convenient for both of us. If I'm not feeling well, but can still teach, I reserve the right to teach the lesson over Zoom rather than in person. This works well for the occasional lesson. I may also opt to discount a future monthly payment by an appropriate amount for my absence.

I won't reschedule or credit a missed lesson by the student, but you can inquire about scheduling a longer lesson one day or come in on a Friday, which is my 'studio day'. I can only accommodate a couple of people at a time, so I may not offer this every week. You must inquire about this to set up a time.

If you are sick or feel you may have been in contact with someone who is sick, I can do a Zoom lesson at your normal time if you're feeling well enough. I can also schedule the Zoom lesson for later in the week if possible. Otherwise, I will treat the lesson like any other cancellation.

Billing, ect.

I only offer weekly lessons. I believe you should work with a teacher regularly to achieve the best results.

Tuition is due on the first lesson of the month. Payment may be made by cash, check, or a few online methods (please inquire).

Since lessons are taught by the month, I require a month's notice for termination of lessons. This gives me time to open your spot for a new student.

For questions, please email me at jamesstephensguitar@gmail.com